

Syllabus of Kerala PSC Secretariat Assistant Exam

1. Quantitative Aptitude

Numbers-Test of Divisibility -H.C.F & L.C.M – Simplification – Ratio& Proportions- Percentage –Interest –Time & Work-Time & Distance-Area-Volume –Calendar-clocks-Trans-Problems on Age etc.

2. Mental Ability and Test of Reasoning Calculation & Logic-Coding & Decoding –Classification – Synonym

-Antonym- Letter & Number Games-Odd Man Out-Analogy-Common Sense Test-Alphabetical Arrangement of words- Date and Calendar-Sense of Direction etc.

3. General Science

Common Scientific Facts-Important Scientific Phenomena-Other basic facts in the field of Science etc.

4. Current Affairs

Important World, National and Regional Events related to the Political and Scientific fields. Sports, Cinema and Literature etc.

5. Facts about India

Geography of India-Physical Features-Climate-Soils-Rivers-Famous Sites etc. Demography-Economic and Social Development-Poverty Alleviation-Economy and planning etc. History of India-Period from 1857 to 1947-National Movement etc.

6. Facts about Kerala

Geographical Facts-Physical Features-Climate-Soils-Rivers-Famous Sites etc. Renaissance of Kerala Important Events, ¹ Movements, Leaders- Brahmananda Swami Srvayogi, Chattampi Swami, Sree Nerayana Guru, Vagbhatananda, Thycaud Ayya, Ayya Vaikundar, Poikayil Yohannan (Kumaragunj), Ayyankali, Pandit Karuppa Mannathu Padmanabhaa V.T. Bhattathirippad, Dr. Palpu, Kumaranasan, Vakkom Moulavi, Blessed Kuriakose Elias Chavata etc.

7. Constitution of India and Civil Rights

Basic Facts-Features-Censorship-Fundamental Rights & Duties-Directive Principle-Union Government –Legislature-State Executive-Union Territories-Apex Courts-Comptroller and Auditor General-Public Service Commissions and Other Important Offices-Important Amendments etc.

Rights-Right to Education- Human Rights-Human Rights Commission-Right to Information Commission Social Audit, -Lokayukta- Ombudssman- Women Empowerment – Women’s Commission Legislation against Child Labour and Atrocities against [women](#) and Scheduled Castes and Scheduled Tribes etc.

8. General English

Grammar-Agreement of Subject and Verb-Confusing Adjectives and Adverbs-Comparison of Adjectives –Correct usage of Articles-Prepositions-Direct and Indirect Speech –Active and Passive Voice-Correction in Sentences etc. Vocabulary-Gender-Singular and Plural-Synonyms-Antonyms-One word Substitutes-Problem concerning words- Idioms and their meanings etc.

9. മലയാളം (ഭരണഭാഷാ പരിഷ്കരണം)
വ്യാകരണം-ഭാഷയിലെ ശരിയായ പ്രയോഗം-ശരിയായ പദം-ശൈലി-അർത്ഥം-അർത്ഥവ്യത്യാസം-വിപരീതപദം-പദസംയോഗം തുടങ്ങിയവ.

9. Information Technology and Cyber Laws- Fundamentals of Computers- Internet etc and Cyber Laws.