Central Board of School Education Marking Scheme 2016
[Official]

# - -Strictly Confidential : (For Internal and Restricted Use Only) <br> Senior School Certificate Examination <br> March -2015-16 <br> <br> Marking Scheme - Accountancy (Outside Delhi) 67/1, 6T12, 0713 

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## General Instructions:-

1. The Marking scheme provides general guidelines to reduce subjectivity in the marking. The answers for theory questions given in the marking scheme are suggested answers. The content is thus indicative. If a student has given any other answer which is different from the one given in the marking scheme but conveys the same meaning, such answers should be given full weightage.
2. Evaluation is to be done as per instructions provided in the Marking Scheme. It should not be done according to one's own interpretation or any other consideration Marking Scheme should be strictly adhered to and religiously followed.
3. The Head-Examiner has to go through the first five answer scripts evaluated by each evaluator to ensure that evaluation has been carried out as per the instructions given in the Marking Scheme. The remaining answer scripts meant for evaluation shall be given only after ensuring that there is no significant variation in the marking of individual evaluators.
4. If a question has parts, please award marks on the right hand side for each part. Marks awarded for different parts of the question should then be totalled up and written in the left hand margin and encircled.
5. If a question does not have any parts, marks must be awarded in the left hand margin and encircled.
6. If a student has attempted an extra question, answer of the question deserving more marks should be retained and other answer scored out.
7. No marks to be deducted for the cumulative effect of an error. It should be penalized only once.
8. Deductions up to $25 \%$ of the marks must be made if the student has not drawn formats of the Journal and Ledger and has not given the narrations.
9. In theory questions, credit is to be given for the content and not for the format.
10. A full scale of marks $1-80$ has to be used. Please do not hesitate to award full marks if the answer deserves it.
11. No marks are to be deducted or awarded for writing / not writing 'TO and BY' while preparing Journal and Ledger accounts.
12. In compliance to the judgment of the Hon'ble Supreme Court of India, Board has decided to provide photocopy of the answer book(s) to the candidates who will apply for it along with the requisite fee from 2012 examination. Therefore, it is all the more important that the evaluation is done strictly as per the value points given in the marking scheme so that the Board could be in a position to defend the evaluation at any forum.
13. In the light of the above judgment instructions have been incorporated in the guidelines for Centre Superintendents to ensure that the answer books of all the appeared candidates have been sent to the Board's office and in the Guidelines for spot evaluation for the Examiners that they have to evaluate the answer books strictly in accordance with the value points given in the marking scheme and the correct set of the question paper. The examiner(s) shall also have to certify this.
14. Every Examiner should stay up to sufficiently reasonable time normally 5-6 hours every day and evaluate 20-25 answer books.
15. In the past it has been observed that the following are the common types of errors committed by the Examiners-
> Leaving answer or part thereof unassessed in an answer script
$>$ Giving more marks for an answer than assigned to it or deviation from the marking scheme.
$>$ Wrong transference of marks from the inside pages of the answer book to the title page.
> Wrong question wise totaling on the title page.
> Wrong totaling of marks of the two columns on the title page
$>$ Wrong grand total
> Marks in words and figures not tallying
> Wrong transference to marks from the answer book to award list
$>$ Answers marked as correct but marks not awarded.
> Half or a part of answer marked correct and the rest as wrong but no marks awarded.
16. While evaluating the answer scripts if the answer is found to be totally incorrect, it should be marked as ( X ) and awarded zero( 0 ) Marks.
17. Any unassessed portion, non-carrying over of marks to the title page or totaling error detected by the candidate shall damage the prestige of all the personnel engaged in the evaluation work as also of the Board. Hence in order to uphold the prestige of all concerned, It is again reiterated that the instructions be followed meticulously and judiciously.
18. The Examiners should acquaint themselves with the guidelines given in the Guidelines for Spot Evaluation before starting the actual evaluation.
19. Every Examiner shall also ensure that all the answers are evaluated, marks carried over to the title page, correctly totaled and written in figures and words.


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|  |  | PART C <br> (Computerized Accounting) |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 18 | 19 | 19 | Q. List the steps $\qquad$ .Processing Cycle'. <br> Ans. <br> Data capturing, Input, Processing and generating information needed by the users. | 1 mark |
| 19 | 18 | 18 | Q. How is Accounting $\qquad$ software? <br> Ans. <br> Accounting data is captured by identification of source documents, by feeding it into the device. Storing and generating desired reports. | 1 Mark |
| 20 | 21 | 22 | Q. State the steps $\qquad$ software tally. <br> Ans. <br> The following are the steps to construct BRS in tally: <br> 1. Bring up the monthly summary of bank book. <br> 2. Bring your cursor to the first month and press enter. This brings up the vouchers for the month. Since this is a bank account, an additional button F5: reconcile will be visible on the right Press F5. <br> 3. The display now becomes an Edit screen in Reconciliation mode. The primary components are: A column for the 'Bankers Date' <br> 4. Amounts not reflected in banks <br> 5. Balance as per bank | $\begin{gathered} 1 \times 4 \\ = \\ 4 \text { Marks } \end{gathered}$ |
| 21 | 22 | 20 | Q. Internal manipulation. $\qquad$ accounting. How? <br> Ans. <br> Internal manipulation of accounting records is much easier due to following reasons: <br> - Defective logical sequence at programming stage. <br> - Prone to hacking. (with example and explanation) | $\begin{gathered} 2 \times 2 \\ = \end{gathered}$ <br> 4 Marks |
| 22 | 20 | 21 | Q. Explain any four $\qquad$ Management System (DBMS). Ans. <br> Advantages of DBMS (Any four) with explanation: <br> 1. Reduce data redundancy <br> 2. Information protection <br> 3. Data dictionary management <br> 4. Greater consistency <br> 5. Reduced cost <br> 6. Backup and recovery facility <br> 7. Conditionality of data is maintained | $\begin{gathered} 1 \times 4 \\ = \\ 4 \text { Marks } \end{gathered}$ |
| 23 | - |  | Q. Rohit Kumar. $\qquad$ per month. <br> Ans. <br> 1. $=E 11 X F 11 / 31$ <br> Where E11 is basic pay and F11 is number of effective working days which are 30.5 in this case. <br> 2. $=\mathrm{G} 11 \mathrm{X} 45 \%$ <br> Where G11 is the basic pay earned in part 1 <br>  <br> 4. =IF(C11"Nsup",1000,IF(C11="Sup",2000,0)) | $\begin{gathered} 1 \frac{1 ⁄ 2}{2} \times 4 \\ = \\ 6 \text { Marks } \end{gathered}$ |

