SSLC MODEL IT PRACTICAL QUESTIONS AND ANSWERS 2018 GROUP 3

The database file named **StudentDetails.odb** in the folder Exam_documents in Home contains the details of students in 10B class. Prepare a report containing the students who are the members of IT Club.

Hints:

- Open the database file StudentDetails.odb from the folder Exam_documents in Home using the software LibreOffice Base.
- Save the file using the option 'Save As' in the folder Exam10 in Home with your Register Number_Question Number as file name
- Create a Query to avail the details of students who are the members of IT Club (Field : Club, Value : IT).
 The Fields Ad No, Name, Class and Club should be included in it.
- Prepare and display a report that shows the details in the Query. (No need to save the report)

Use Wizard to Crea

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Query Wizard

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Save the database.

Home-->Exam_documents-->StudentDetails.odb

File-->Save As-->Regno_Question No

Queries-->Use wizard to create Query

Query Wizard 1) Select the Field names and click Single Arrow

Steps	Select the fields (columns) for your query
Field selection Scorting order Search conditions A Detail or summary S. Grouping G. Grouping conditions Aliases S. Overview	Tables Table: Studen_Details Available fields ADNo Class Lanuage Unit
Help	< <u>Back</u> <u>Next</u> > <u>Finish</u> Cancel

2) Next 3)Fields-->Club Condition-->is equal to Value-->IT Next

Steps			
	Select the search conditions		
1. Field selection 2. Sorting order	 Match <u>all</u> of the following <u>Match any of the following</u> 		
 Search conditions Detail or summary 	Fields	Condition	Value
5. Grouping	(Studen_Details.Club	is equal to	÷ (II
6. Grouping conditions			
7. Aliases 8. Overview	Fields	Condition	Value
8. Over view	↓	is equal to	÷
	Fields	Condition	Value
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pen the Query lose	0		
	wizard to create Report		
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elect Reports>Use v Database	wizard to create Report Tasks		Di
elect Reports>Use v Database Tables	wizard to create Report Tasks		Di
elect Reports>Use v Database Tables Queries	wizard to create Report Tasks Create Report in Design View Use Wizard to Create Report		

Report Wizard	
Steps	Which fields do you want to have in your report?
 Field selection Labeling fields Grouping Sort options Choose layout Create report 	Tables or queries Query: Query_Studen_Detai: Available fields ADNo Name Class Club Club Club Club Club Club Club Club Club Club Club
Help	< <u>Back</u> Next > Einish Cancel
2)Next 3)Select Fields click Next Report Wizard	S
Steps	Do you want to add grouping levels?
 Field selection Labeling fields Grouping Sort options Choose layout Create report 	Fields ADNO Name Class Club Club Club Club Club
Help	< <u>Back</u> <u>Next</u> <u>Einish</u> Cancel
4)Next 5)Next 6)Finish	
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The database file named **StudentDetails.odb** in the folder Exam_documents in Home contains the details of students in class 10A. Prepare a report containing the students who study SANSKRIT.

Hints:

- Open the database file StudentDetails.odb from the folder Exam_documents in Home using the software LibreOffice Base.
- Save the file using the option Save As in the folder Exam10 in Home with your Register Number_Question Number as file name
- Create a Query to avail the details of students who study SANSKRIT (Field : Language, Value : SANSKRIT).
 The Fields Ad No, Name, Class and Language should be included in it.
- Prepare and display a report that shows the details in the Query. (No need to save the report)
- Save the database.

The database file named **StudentDetails.odb** in the folder Exam_documents in Home contains the details of students in class 10A. Prepare a report containing the students who are the members of NSS Unit.

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Hints:

- Open the database file StudentDetails.odb from the folder Exam_documents in Home using the software LibreOffice Base.
- Save the file using the option 'Save As' in the folder Exam10 in Home with your Register Number_Question Number as file name
- Create a Query to avail the details of students who are the members of NSS Unit (Field : Unit, Value : NSS).
 The Fields Ad No. Name, Class and Unit should be included in it.

The Fields Ad No, Name, Class and Unit should be included in it.

- Prepare and display a report that shows the details in the Query. (No need to save the report)
- Save the database.

