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FRIDAY

SOCIAL SCIENCE I

STD-8
class - 21

Assignment

1) Define Public Administration.

- Ans) * Public administration is the effective utilization of men and materials for the implementation of existing laws, policies, programmes and developmental projects.
- * Governmental institution function for the welfare of the people.

2) What is the significance or importance of Public Administration?

- Ans) * Formulate governmental policies.
- * Ensure welfare of the people.
 - * Find out solutions to public issues
 - * Provide goods and services.

3) What is Buerocracy?

- Ans) The employees who work under the public administrative system and administer the country and together is known as Buerocracy.

4) What are the features of Buerocracy?

- Ans) * Hierarchical organisation
- * Permanance
 - * Appointment on the basis of qualification
 - * Political neutrality
 - * Professionalism