HSE MODEL PRACTICAL EVALUATION 2021
COMPUTERISED ACCOUNTING

Time 3 hrs.   Max. 40 scores

Instructions:

1. Write the procedure and do the work for any **TWO** questions from the following:
2. Each question carries 16 score. (10 score for procedure and 6 score for output).
3. 4 score for Viva and 4 score for recording of lab works (Record)

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1. Consider the following table and answer the following questions using appropriate **Spreadsheet** functions

	A	B	C	D	E
1	500		FURNITURE	620	2500
2		LOAN	150	REVENUE	INVESTMENT

a) How many cells contain Numbers only?
b) Count the number of cells contain any value
c) Count the number of cells containing the value exceeding 2000
d) How many Blank cells are there in the table?

2. The employee details of Theertha Agencies for March 2020 are given below:

Employee Name	Designation	Monthly salary
ASWANI	Manager	75000
ADITHYAN	Clerk	65000
MEGHA	Clerk	52000
ANANYA	Cashier	50000
ANSIL	Security	35000

Find out the following using SUM and SUMIF functions of **Spreadsheet**
a) The total monthly salary of all employees.
b) The total monthly salary paid to the Clerks of the firm.

3. Use **Spreadsheet** to prepare Payroll of Ajanya Traders for the month of Jan 2021

Name	Basic Pay	LIC Contribution
GAYATHRI	44000	1400
ASWATHI	42000	1100
JASIM	39000	--
AMEENA	50000	1000
ASRAYA	45000	750

Other details
D A – 22% of Basic Pay
H R A – 8% of Basic Pay
Deduction
T D S – 8% of Gross Pay

4. The sales earned by two products of Chanchal Electronics Ltd. are given below.

Use **Spreadsheet** to present them in a bar chart.

Year	Laptop	Mobile Phone
2016	22000	45000
2017	35000	88000
2018	25000	92000
2019	48000	73000

5. Enter the following transactions of HALEEMATH TRADERS and display Profit & Loss Account and Balance sheet using **GNUKhata** Accounting Software:

01.02.2021	Capital introduced	200,000
02.02.2021	Paid into Bank	50,000
03.02.2021	Furniture Purchased	40,000
04.02.2021	Goods Purchased	35,000
05.02.2021	Sold goods	48,000
06.02.2021	Sold goods to Femina	10,000
28.02.2021	Paid Salary	5,000

6. From the following particulars, prepare a table in design view by using **Libre Office Base**

EMP_ID	EMP_NAME	EMP_SEX	EMP_BP
101	TILNA	Female	63000
102	SRUTHI	Female	56000
103	ABHIRAMI	Female	38000
104	NADIR	Male	51000

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