

Plus Two - Business Studies - Answer key

Question No	Sub Question No	Scoring indicator	Score	Total
1		b)Organizing	1	1
2		c) Selection	1	1
3		b)Trade test		
4		(d)Planning and controlling		
5		SEBI		
6		Debenture		
7		A. Supervision - C) Over seeing the workers B. Motivation - D) Encourage the workers C. Leadership - A) Showing empathy to workers D. Communication - B) Collecting Feedback from workers	1 1 1 1	4
8		Importance of staffing , any two valid points		2
9		Importance of Capital budgeting decisions like; They affect its earning capacity in the long run The size of assets, profitability and competitiveness are all affected by capital budgeting decisions etc(Any Two)		2
10		External factors of dividend decisions –any two points like; Legal constraints , Stock market conditions		2
11		Middle level management, two functions	1+2	3
12		Complementary to each other- explanations		3
13		Yes, Importance of decentralization any two points with explanation	1+2	3
14		No, MBE its brief meaning	1+1+1	3
15		Any three factors affecting capital budgeting decision like Cash flow of the project, rate of return etc	1+1+1	3
16		Importance of staffing	1+1+1+ 1	4
17		Supervision and its importance any three points with brief explanation	1+3	4
18		Measures taken to remove barriers of communication like be a good listener ,ensure proper feedback etc any four points		4
19		Explanation of Any four techniques of controlling from traditional or modern		4
20		Importance of financial planning		4
21	1	Delegation of authority	1	5
	2	Yes/No, Merits/Demerits of delegation (3 points)	1+3	
22		Internal and external sources of recruitment (any five)		5
23		Yes, need hierarchy theory	1+4	5
24	1	Controlling,	1	5
	2	its importance any four points with explanation	4	
25		Any five factors of working capital management (explanation)		5
26	1	Formal organisation	1	8
	2	Four features	4	
	3	Differences between formal and informal organisation	3	
27		Steps of selection process with explanation		8
28		Qualities of a leader any 8 points with explanation		8