

**Public administration** is the effective utilization of men and materials for the implementation of existing laws, governmental policies, programmes and projects

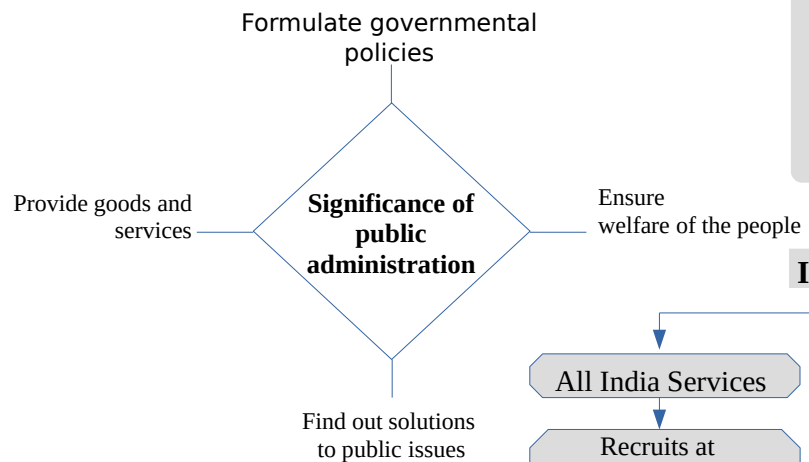
## Public Administration

- F** → Permanence  
**E** → Professionalism  
**A** → Political Neutrality  
**T** → Hierarchical organisation  
**U** → Appointment on the basis of Qualification  
**R**  
**E**  
**S**

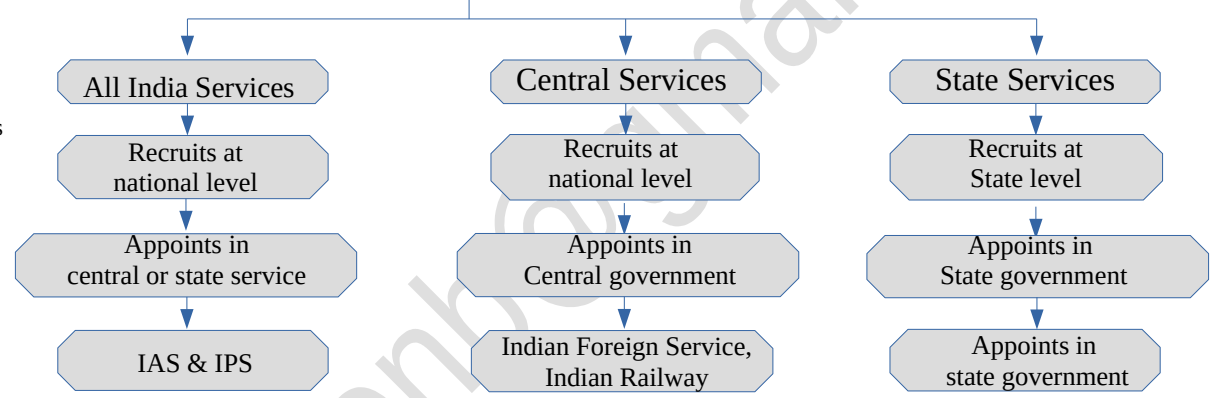
**UPSC**  
 1. Recruitment of Candidate to Central/ All India Service  
 2. President appoints Chairman & Members

UPSC and State PSC's are constituted on the basis of constitutional provisions. So they are called constitutional institutions.

**PSC**  
 1. Recruitment of Candidate to State Service  
 2. Governor appoints Chairman & members



**Indian Civil Service** = makes administration easy and effective



**Riyasmon B, AMHSS VENGoor**

Administrative Reforms					
E-Governance	Right to Information	Lokpal	Lokayuktha	Cntl Vigil Commission	Ombudsman
1. Government service with the help of information technology, 2. Government services offered speedily and with less expense., 3. Need not to wait in government offices for services. 4. Efficiency of the offices and quality of the service	<b>Right to Information Act 2005</b> 1. This ensures the right of all citizens of India to receive information. 2. to prevent corruption 3. make the functioning of the government transparent. <b>Information Commissions</b> are constituted at the national and state levels.	<b>National level</b>	<b>State level</b>	The institution constituted at the national level in 1964 to prevent corruption.  The Central Vigilance Commissioner is the head  A Chief Vigilance Officer in all departments  State vigilance commissions and Vigilance courts have been constituted at state level.	Complaints can be filed against their corruption, nepotism or financial misappropriation or negligence of duties.  Ombudsman is constituted for this purpose. A retired Judge of the High Court is appointed as the Ombudsman. People can directly approach the Ombudsman with complaints
		<b>Administrative Tribunal</b> Administrative Tribunal had been established for adjudication of disputes and complaints of employees			