

SCHEME OF POST-MATRIC SCHOLARSHIP FOR STUDENTS
BELONGING TO THE MINORITY COMMUNITIES

(Effective from 29.11.2007)



GOVERNMENT OF INDIA
MINISTRY OF MINORITY AFFAIRS

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SCHEME OF 'POST-MATRIC SCHOLARSHIP' FOR STUDENTS BELONGING TO THE MINORITY COMMUNITIES

1. BACKGROUND

The Prime Minister's New 15 Point Programme for the Welfare of Minorities was announced in June, 2006. It provides that a post-matric scholarship scheme for meritorious students from minority communities would be implemented.

2. OBJECTIVE

The objective of the scheme is to award scholarships to meritorious students belonging to economically weaker sections of minority community so as to provide them better opportunities for higher education, increase their rate of attainment in higher education and enhance their employability.

3. SCOPE

The scholarship is to be awarded for studies in India in a government or private higher secondary school/college/university, including such residential institutes of the Government and eligible private institutes selected and notified in a transparent manner by the State Government/Union Territory Administration concerned. It will also cover technical and vocational courses in Industrial Training Institutes/ Industrial Training Centres affiliated with the National Council for Vocational Training (NCVT) of classes XI and XII level.

4. ELIGIBILITY

Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2 lakh.

5. DISTRIBUTION

Muslims, Sikhs, Christians, Buddhists and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992. The distribution of scholarship among the States/Union Territories will be made on the basis of population of the above notified minorities in the States/ Union Territories of Census 2001.

6. EARMARKING FOR GIRL STUDENTS:

30% of scholarship will be earmarked for girl students. In case sufficient number of eligible girl students are not available, then the balance earmarked scholarships may be awarded to eligible boy students.

7. SELECTION PROCEDURE

Unlike scholarship for SC and ST, there are a fixed number of scholarships for minorities is small and limited. Students from BPL families, having the lowest income shall be given preference in the ascending order. The renewal applications would be fully exhausted before the new applications are considered.

8. DURATION

Scholarship will be provided for the entire course. However, maintenance allowance will be given for a period not exceeding 10 months only in an academic year.

9. RATE OF SCHOLARSHIP

Actual financial assistance will be provided for admission & course /tuition fee and maintenance allowance as given below subject to a maximum ceiling indicated against item concerned:

(Amount in Rs.)

Sl. No.	Item	Hosteller *	Day scholar
1	Admission and tuition fee for classes XI and XII.	Actual subject to a maximum ceiling of Rs.7,000 p.a.	Actual subject to a maximum ceiling of Rs.7,000 p.a.
2	Admission and course/tuition fee for technical and vocational courses of XI and XII level. (Includes fees/charges for raw materials, etc.)	Actual subject to a maximum ceiling of Rs.10,000 p.a.	Actual subject to a maximum ceiling of Rs.10,000 p.a.
3	Admission and tuition fee for undergraduate, post graduate.	Actual subject to a maximum ceiling of Rs.3,000 p.a.	Actual subject to a maximum ceiling of Rs.3,000 p.a.
4	Maintenance allowance for 10 months only in an academic year (Includes expenses for study material, etc.)		
	(i) Classes XI and XII including technical and vocational courses of this level.	Rs.235 p.m.	Rs.140 p.m.
	(ii) Courses other than technical and professional courses at undergraduate and post graduate level	Rs.355 p.m.	Rs.185 p.m.
	(iii) M. Phil and Ph.D. (For those researchers who are not awarded any fellowship by university or any other authority)	Rs.510 p.m.	Rs.330 p.m.

* Hostellers include students who are not staying in hostel of the school/institute concerned but are staying as paying guest or in rented accommodation in towns/cities which are not the places where their parents reside.

10. IMPLEMENTING AGENCIES

The scheme will be implemented through the State Government/ Union Territory Administration.

11. CONDITIONS FOR SCHOLARSHIP

- (i) Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2 lakh. Unlike scholarship for SC and ST, there are a fixed number of scholarships for minorities and hence preference for selection has been laid down. Students from BPL families, having the lowest income shall be given preference in the ascending order. The renewal applications would be fully exhausted before the new applications are considered.
- (ii) The award will be discontinued if a student fails to secure 50% marks or equivalent grade in the previous final examination. Scholarship will not be awarded for more than the normal period of time taken to obtain certificate/degree/M. Phil degree/doctorate degree.
- (iii) Scholarships will not be given to more than two students in a family.
- (iv) The students should be regular in attendance for which the yardstick will be decided by the competent authority of the school/college/university.
- (v) Income certificate should be on self-certification basis by way of an affidavit on non-judicial stamp paper for self-employed parents and from employer for employed parents.
- (vi) The school/college/university authority will certify the claim of the student of being an outstation students not residing in hostel of the institution concerned on the basis of permanent address and parent's address.
- (vii) Migration of students from one institution to another would not normally be allowed during the course of the academic year except under exceptional circumstances and in the interest of the student's academic career.
- (viii) If a student violates any other term and condition of the scholarship, the scholarship may be suspended or cancelled. The State Government/Union Territory Administration can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
- (ix) If a student is found to have obtained a scholarship by false statement/certificates, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid shall be recovered, at the discretion of the concerned State Government/Union Territory Administration.
- (x) The State Government/Union Territory Administration will lay down the detailed procedure for processing and sanctioning of scholarships to eligible students.
- (xi) Course fee/tuition fee will be credited to the school's/college's/institution's bank account. Efforts will be made for transferring it electronically through the banks.

- (xii) Maintenance allowance will be credited to the student's bank account. Efforts will be made for transferring it electronically through the banks.
- (xiii) The State Government/Union Territory Administration will maintain a separate account and records relating to the funds received from the Ministry and they will be subjected to inspection by the officers of the Ministry or any other agency designated by the Ministry.
- (xiv) The student obtaining benefits under this scholarship scheme shall not be allowed to avail of benefits under any other scholarship scheme for the same purpose.
- (xv) The State Government/ Union Territory Administration shall constitute a committee of the departments implementing such scholarship schemes to ensure that the students from the minority community, who may also belong to SC/ST/OBC category, does not avail scholarship from other sources for the same purpose and avail only from one source.
- (xvi) The fund for distribution of scholarships in subsequent years will be released after receiving the utilization certificate for the previous year.
- (xvii) The scheme will be evaluated at regular intervals by the Ministry or any other agency designated by the Ministry and the cost of the evaluation study will be borne by the Ministry under the provision of the scheme.
- (xviii) The State/Union Territory shall place all relevant details of financial and physical achievements on their website.
- (xix) The regulations can be changed at any time at the discretion of the Government of India.

12. ADMINISTRATIVE EXPENSES

As the magnitude of data to be entered and processed would be enormous as the scheme gets implemented over the years, there would be a need to engage qualified skilled personnel right from the beginning to ensure that the data based computerised systems are operational. Qualified skilled personnel possessing requisite expertise to operate computer programme designed for this purpose, enter, process, analyse, monitor, retrieve and transfer data should be engaged on contract basis as per need. Data provided by the States/Union Territories will be maintained and managed by the Ministry with personnel of similar expertise to be engaged on contract basis.

A provision not exceeding 2% of the total budget will be made to meet the administrative and allied costs viz. expenditure of the States/Union Territories and the Ministry for office equipments including computers and accessories, furniture, printing of application forms, advertisements, engagement of personnel, etc. This provision will also be used for evaluation and monitoring of the scheme, through outside reputed institutions/agencies engaged by the Ministry of Minority Affairs, Government of India and the State Governments/Union Territory Administrations.

13. RENEWAL OF SCHOLARSHIP

The scholarship, once awarded, may be renewed during the next academic year of the course on the production of certificate that the student has secured 50% marks in the examination.

14. ANNOUNCEMENT OF SCHEME

The scheme will be announced by the concerned State Government/Union Territory Administration well in time, through advertisements in the leading language newspapers and local dailies and by using other suitable publicity media.

15. MODE OF APPLYING

The concerned State Government/Union Territory Administration will supply the application forms, till such time computerized systems are made operational. The application forms should be received back along with requisite certificates/certifications within the stipulated period.

16. PATTERN OF FINANCIAL ASSISTANCE

100% funding will be given by the Central Government to the State Government/Union Territory Administration.

17. MONITORING & TRANSPARENCY

The States/Union Territories implementing the scheme shall monitor the financial and physical performance of the scheme at the State/Union Territory level. For this purpose, an IT enabled monitoring mechanism shall be in place. The State/Union Territory will be required to furnish quarterly financial and physical progress reports to the Ministry. The State/Union Territory shall maintain year-wise details of the students receiving scholarship, indicating school/college/institute, location of school/college/institute, government or private, class, gender, new or renewal, permanent address and parents address. The States/Union Territories shall place relevant physical and financial details in their official website.

18. EVALUATION

The monitoring of the financial and physical performance of the scheme will be evaluated by assigning evaluation/impact studies to reputed institutions/agencies by the Ministry of Minority Affairs, Government of India.

FORMAT OF APPLICATION

FOR OFFICIAL USE ONLY

Sl. No. of application	Year	Course	Whether approved

Affix a self-attested passport size photograph

Part – I [To be filled up by applicant.]

1. Full name (in block letters)

Surname																			
First Name																			
Middle name																			

2. Father's name:

3. Mother's name:

4. State/UT of domicile

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5. Address for correspondence:

Name																			
House no.																			
Mohalla/Street																			
City/Town/Village & P.O.																			
District																			
State																			
Pin Code																			
Telephone no., including mobile number, if any.																			
e-mail ID, if any																			

6. Address of the parents.

Name																				
House no.																				
Mohalla/Street																				
City/Town/Village & P.O.																				
District																				
State																				
Pin Code																				
Telephone no., including mobile number, if any.																				
e-mail ID, if any																				

7. Permanent address:

Name																				
House no.																				
Mohalla/Street																				
City/Town/Village & P.O.																				
District																				
State																				
Pin Code																				
Telephone no., including Mobile no., if any.																				
e-mail ID, if any																				

8. Date of birth (Please enclose certificate)

D	D		M	M		Y	Y	Y	Y

9. Whether male or female:

10. Nationality:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11. Religion:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

12. Details of educational qualifications from matriculation/SSLC/SSC onwards (Please enclose copies of certificates attested by a gazetted officer)

Examination passed	University/Board/Institute/Council of Examination	Main subjects	Year of passing	Percentage marks	Division/Class/Grade

13. Details of course for which scholarship is being sought:

- (i) Name of class/course:
- (ii) Duration of class/course:
- (iii) Academic year:
- (iv) Class/course last attended/academic year:
- (v) Total Marks obtained and percentage in last examination:

14. Details of school/college/institute, including residential ones:

- (i) Name of the school/college/institute where admitted:
- (ii) Address of school/college/institute:

15. For renewal of scholarship:

Name of examination passed	Year	Marks obtained	Full Marks	% of marks

16. Total Annual course fee: Rs.....

(Break up of course fee such as tuition fee, library fee, examination fee etc. other than refundable deposits)

Sl.No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
Total		

17. Day Scholar or Hosteller:

- (i) Whether staying in the hostel run by the school/college/institute
- (ii) If not and staying as an outstation student as paying guest or in rented accommodation in towns/cities which are not the places their parents resides, then the postal complete address of the landlord of the paying /rented accommodation may be given.

Name of landlord																				
Rent per Month																				
Full postal address Pin Code																				
Telephone/Mobile no. of landlord.																				

18. Details of bank account of student:

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank Branch (full address)_____ State_____ District_____ Pin_____
- (iv) Branch Code number
- (v) Bank Account Number_____ (in words_____)
- (vi) Type of bank Account_____ Saving/Current
- (vii) MI CR code of the Bank_____
- (viii) Mode of Electronic transfer available in the Bank - ECA/RTGS/NEFT/CBS/ code number (if any).

19. Annual Income of parents/guardian of the student: Rs._____

(Specimen form of declaration of annual income is given at Appendix to this application form which is to be signed by the parents/guardian of the student and enclosed along with the application. In case parents/guardian are employed, income certificate from the employer be enclosed).

20. Documents enclosed with the application

- (i) Self-attested passport size photograph with signature.
- (ii) Attested copies of certificates of educational qualifications as mentioned up in para 12.
- (iii) Income declaration – affidavit on non-judicial stamp paper for self-employed parents/guardian or income certificate from the employer for employed parents/guardian.
- (iv) Proof of permanent residence.
- (v) Minority community declaration – affidavit on non-judicial stamp paper by the student that he/she belongs to any one of the minority communities notified by Central Government

21. Declaration:

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other source.
- (iii) I shall abide by the terms and conditions for sanction of the Post-matric Scholarship.
- (iv) I undertake that if, at any stage, it is found to the satisfaction of the sanctioning authority in the concerned State Government/Union Territory Administration that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from such penal action as warranted by law.

Date:

Signature of the student

Place:

Part-II [to be filled up by the Head of the school/college/institute]

22. Details of school/college/institute including residential ones:

- (i) Name of the school/college/institute where admitted:
- (ii) Address of school/college/institute:
- (iii) Telephone no:
- (iv) Fax no:
- (v) E-mail address:
- (vi) If a private institute, is the school/college/institute recognized? If so, the name of authority which has recognized it:

23. Verification/information to be furnished by the Head of school/college/institute:

(i) It is certified that the information filled in the above mentioned columns by Shri/Kumari_____s/o / d/o Shri _____ who is admitted in _____course for the academic session _____in _____school/college/institute is correct.

(ii) He/she is a hosteller/day scholar of the school/college/institute.

or

He/She is staying as paying guest/in a rented accommodation at the address given at para 17 as per office records.

(i) He/She is a fresher admitted in the school for academic year _____.

or

He/She has been promoted from _____ to _____ in the academic year _____.

24. Details of bank account of school/college/institute (For deposit of course fee):

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank Branch (full address) _____
State _____ District _____ Pin _____
- (iv) Branch Code number
- (v) Bank Account Number _____
(in words _____)
- (vi) Type of bank Account _____ Saving/Current
- (vii) MI CR code of the Bank _____
- (viii) Mode of Electronic transfer available in the Bank -
ECA/RTGS/NEFT/CBS/ code number (if any):

25. For Renewal of scholarship:

It is certified that the above mentioned student has passed the _____ examination for _____ (year) and has obtained _____ % of marks.

It is also certified that the student has not changed the course of study and/or the school/college/institute of the study for which the scholarship was originally awarded/has changed the course of study and/or school/college/institute with prior approval of the State Government (please strike out which is not applicable).

**Signature of Head of the school/college/institute
With official seal**

Date:

Place:

**Appendix to the Application Form
(Specimen)**

DECLARATION OF PARENTS'/GUARDIAN'S INCOME

I.....(Parents/Guardian) of
.....(Name of Student) who is studying in
..... hereby declare that my annual income from all
sources is Rs.....(in figures)
Rupees.....only (in words).

If any stage, it is found that the information given by me is false/not true, all benefits given to the student under the scheme of "Post-matric scholarship for students belonging to minority communities" could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

Signature

Date:

(Father/Mother/Guardian)
Residential Address